

September 24, 2011



Food Vendors,

This is your invitation to participate in the 2011 Moses Lake Basin BBQ Bash. The event is a BBQ Competition in downtown Moses Lake. This is a one day event this year on September 24. We will be accepting vendors beginning July 1st with a maximum of 10 vendors.

This event is sanctioned by the Pacific Northwest Barbecue Association and is organized by the Moses Lake Business Association. There will be entertainment, a car and bike show, craft vendors and much more.

This invitation is first extended to our competing teams and then is opened to other potential booths. The BBQ committee will notify you with their decision as soon as possible. The committee reserves the right to deny a vending request from anyone for any reason. Vendors pay a space fee, however, this year no additional percentage is charged.

Enclosed is the registration paperwork to include the Registration Form, a Booth Contract, and a Hold Harmless Agreement.

On our website (www.mlba cares.org) are links to the Grant County Health Department forms needed to obtain a Food Permit Application (please send this form, and fees pertaining to this application directly to Grant County Health Department).

Please read, sign, and return these forms with your booth space payment to:

**Moses Lake Business Association
PO Box 1201
Moses Lake, WA 98837**

You must also send in your Certificate of Insurance with \$500,000 liability naming the Moses Lake Business Association and the City of Moses Lake as Additional Insured. You will not be allowed to participate without this on file.

We look forward to a fantastic event!

Marianne Kirwan
Executive Director
Moses Lake Business Association

September 24, 2011



Registration Application Food Concessions

Name of Organization: _____

Owner/Presidents Name: _____

Address, City, State, Zip: _____

Telephone Number: _____ email: _____

Booth Chairman's Name: _____

Address, City, State, Zip: _____

Telephone Number: _____ email: _____

List Menu Items (or attach menu): _____

Length of Booth: _____

Cost: Find the correct space fee below – This must be included with your registration application.

- Competing teams will not pay a space fee, but will pay 10% of gross sales with a maximum of \$50.
- Non-competing vendors that are members of the PNWBA, will pay a space fee of \$50.
- Non-competing vendors that are not members of the PNWBA, will pay a space fee of \$100.

Booth Requirements: Each vendor MUST be fully self-contained including power and water. There are faucets available but no continuous water available. You will have access to grease removal, ash containers, grey water and garbage disposal.

Health Department Requirements: Each vendor must request and receive their own Grant County Health Permit. The Grant County Health Department paperwork can be found on our website at www.mlbaqaes.org under Basin BBQ Bash.

Insurance Requirements: You MUST have \$500,000 Liability insurance naming Moses Lake Business Association and the City of Moses Lake as Additional Insured. You must provide a Certificate of Insurance by September 16, 2011. Please either email your Certificate of Insurance to director@mlbaqaes.org mail it to the above address.

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Food Booth Contract

Food Vendors agree to do the following:

- 1. Set up booths on Friday, September 23, 2011, beginning at 8 pm until 10 pm.
- 2. Maintain the following open and operating hours of 9 am to 8 pm on Saturday, September 24, 2011.
- 3. Maintain the food menus exactly as listed on registration application, no additions or deletions.
- 4. Bring a register that is capable of providing Z readings.
- 5. Provide a Z reading at the end of the event.
- 6. Read, Sign, and Return all Forms and booth space payment.
- 7. Provide requisitioned insurance coverage by September 16, 2011.
- 8. Maintain booth coverage according to Grant County Health Department requirements.

Moses Lake Business Association agrees to do the following:

- 1. Provide a 20' x 20' space in downtown Moses Lake.
- 2. Provide access to grease removal, ash containers, grey water and garbage disposal.
- 3. Provide night security on Friday, September 23, 2011.

Print Name: _____

Signature: _____ Date: _____

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Hold Harmless Agreement

The undersigned hereby accepts and assumes any and all risks, claims, actions and damages, direct or indirect, which the undersigned may incur as the result of participation in any event or activity that is sanctioned by Moses Lake Business Association or the Pacific Northwest Barbeque Association. I expressly agree that I will hold Moses Lake Business Association, Pacific Northwest Barbeque Association the event director, the City of Moses Lake and all of their respective officers, employees, agents, representatives, successors, or assigns harmless, and otherwise indemnify the same, from and against any such risk, claim, action or damage arising from my participation in any such event. It is my expressed intention that this disclaimer and hold harmless agreement be binding upon my agents, representatives, heirs and assigns.

Company Name: _____

Print Name: _____

Signature: _____ Date: _____

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Additional Information

Grocery Stores:

- Safeway, 601 S Pioneer Way, Moses Lake, (509) 765-3961
- Walmart Supercenter, 1005 N Stratford Rd, Moses Lake (509) 765-8979
- Harvest Foods – Lep-re-kon Foods, 2709 W Broadway Ave, Moses Lake, (509) 765-8500
- Grocery Outlet, 1177 N Stratford Rd, Moses Lake, (509) 766-7650

RV Parks and Campgrounds

- If you are fully self-contained and are a team or vendor, you may stay in our City Surf 'n Slide parking lot. You must make prior arrangements with Marianne at 764-1745. Corner of Dogwood St and Fourth Ave, Moses Lake
- Cascade Park Campground, 2001 W Valley Rd, Moses Lake, (509) 766-9240
- Grant County Fairgrounds, 3953 Airway Dr NE, Moses Lake, (509) 765-3581
- SunCrest Resort, 303 Hansen Rd, Moses Lake, (509) 765-0355

Hotels/Motels

- Ameri-Stay Inn & Suites – Special Group Rates mention Basin BBQ Bash – 1157 N Stratford Rd, Moses Lake (509) 764-6500
- For other hotel/motels visit the Moses Lake Chamber of Commerce Website at www.moseslake.com then look under business and then directory.